

Serving Team Roles Defined

KIDS CHURCH

The Kids Church Team exists to help create a warm and welcoming atmosphere for our children as well as helping them to engage with the Lord and his Word.

- Setting up venue
- Facilitating crafts and helping children to engage with the curriculum
- Praying for the children throughout the week
- Age groups: Crèche, Pre School, Primary, Pre Teens
- All teams to meet 8am before the Sunday Service to pray

[Sign up Here: <https://forms.gle/zjwSpgsS2GKj8rAw6>]

CONNECT

The Connect Team exists to help create a warm and welcoming atmosphere and assist with enquires and making connections

There are three duties/roles within the Connect team

1. Greeting & welcome team

- Stand at the gate and welcome congregants
- Identify and greet newcomers and direct them to the Connect Desk
- Create a warm, welcoming atmosphere.

2. Connect Desk team

- Direct parents to age-appropriate facilities
- Collect newcomer information (name, email address, connections etc)
- Assist people with wanting to sign up to serve, enquiring about connect sessions, etc.
- Connect newcomers with existing members, introduce to leaders
- Create a warm, welcoming atmosphere

3. Roamers

- Engaging with people standing on their own, help make connections
- Engage with people sitting on their own in the sanctuary
- Create a warm, welcoming atmosphere

- All teams to meet 8am before the Sunday Service to pray

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HOSTING

The Host Team exists to help prepare the church venue every Sunday, readying a space for us to come together to worship and meet with the Lord

- Unlock all rooms/gates used on a Sunday (if it hasn't been done already by groundsman)
- Set up banners and A-frame signs.
- Place carlton roll, loo paper, soap & air freshener in bathrooms near the hall
- Set up chairs
- Place giving bags on the bleachers at the back of the hall (two at each door), give any cash at the end of the service to Dave/Doug.
- Set up communion on two tables at the front and the back of the hall on Communion Weeks
- Pack up chairs
- Ensure that venue is ready for the week ahead (bathroom supplies replaced in store, windows closed, doors locked chairs packed away neatly)
- Communicate any stock shortages with admin
- All teams to meet 8am before the Sunday Service to pray

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COFFEE

The Coffee Team exists to help provide a space where people are able to connect and fellowship and serve great coffee ;-)

- Set Up coffee station
- Clean/rinse out coffee pots, milk jugs etc
- Engage with people getting coffee, creating a warm & welcoming environment.
- Communicate any stock shortages with admin
- All teams to meet 8am before the Sunday Service to pray

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CARE

The Care Team exists to help care for the church family creating a loving and attentive atmosphere assisting & caring for those in need

- Keep stock of care freezer and communicate when stock runs low so that it can be communicated to the church
- Be the 'go to' for those wanting to donate meals and those needing meals
- Reach out to those in need of 'Care' and make connections with others in the church (including new parents)
- Connect those in need of prayer to Prayer Team
- All teams to meet 8am before the Sunday Service to pray

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PRAYER

The Prayer Team exists to support the church and those who attend in prayer.

- Be available after the service to pray with those in need of prayer. Follow up with those prayed for.
- Continue to pray throughout the week from prayer points provided each week
- All teams to meet 8am before the Sunday Service to pray

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SCREENS & SOUND

The Screens & Sound Team exists to create an environment for us to come together to worship and meet with the Lord

1. Screens

- Arrive with the band before the service to prepare lyric slides for worship.
- Upload lyric & service slides to our service slides software
- Ensure camera is on and ready for streaming/ service audio is being recorded

2. Sound

- Arrive with band before the service
- Set up & control sound for the service
- All teams to meet 8am before the Sunday Service to pray

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